



# PICKUP REQUEST FORM

Document 11-349/21  
Last Revised: 3/17/2021

Please fill out the information below and send back via email to: [cylinderpickups@concordegas.com](mailto:cylinderpickups@concordegas.com) or by fax 732-544-9894

Today's Date: \_\_\_\_\_

Requested Pick-up Date: \_\_\_\_\_

(Requested date is subject to change due to carrier availability)

<b>1<sup>st</sup> Contact:</b> _____	<b>Job Title:</b> _____
<b>Phone Number:</b> _____	<b>Email:</b> _____
<b>2<sup>nd</sup> Contact:</b> _____	<b>Job Title:</b> _____
<b>Phone Number:</b> _____	<b>Email:</b> _____
<b>Company name:</b> _____	<b>Substation Name:</b> _____
<b>Street Address:</b> _____	<b>City:</b> _____ <b>State:</b> _____ <b>Zip Code:</b> _____
<b>Pick- Up Hours:</b> _____	

<b>Amount of Cylinders:</b> _____	<b>Amount of Tonner Tanks:</b> _____
<b>Type of Skid:</b> Wooden Pallet ___ Concorde Metal Rack ___ Customer Rack ___ Other: _____	
<b>Amount of Skids</b> _____	<b>Total Weight</b> _____
<b>Type of Gas:</b> SF6 ___ Other: _____	

**Cylinder Instructions:**

**Are these cylinders being returned to Concorde Specialty Gases permanently?**      Yes      No

**If the cylinders need to be returned to you, please choose which service(s) is needed:**

Cylinder Recertification		
<input type="checkbox"/> Empty Cylinders	<input type="checkbox"/> Test Gas	<input type="checkbox"/> Recycle Gas
<input type="checkbox"/> Consolidate Gas	<input type="checkbox"/> Empty Evacuate	<input type="checkbox"/> Swap Cylinders
<input type="checkbox"/> Return Rack	<input type="checkbox"/> Refill Cylinders	<input type="checkbox"/> Blast and Paint
	Scrap Fees	
Other: _____	Requested return to original location date: _____	

**Does each cylinder have a green non-flammable label?**

Yes \_\_\_ No \_\_\_

**Onsite Loading Capabilities:**

Dock

Forklift

Other

**Requested Loading Assistance:**

Lift Gate

Pallet Jack

Other

**How did you hear about us?**

Website: \_\_\_\_\_

LinkedIn: \_\_\_\_\_

Existing Customer: \_\_\_\_\_

Referral: \_\_\_\_\_

### Disclaimers:

- Returns of 4 or fewer cylinders will be at the client's expense. Concorde will provide you with a quote to return these cylinders. Payments are to be made by credit card. Once payment is received Concorde will schedule the pick-up.
- Cylinders that need to be hydro tested or recertified will require a minimum of 5 additional business days added to your estimated return date.
- You will be provided a quote if a service is being performed on your cylinders or gas. Payment will need to be secured before your order is shipped.
- Pick Ups are performed in the afternoon and therefore require extended hours of operation or your pick may be rolled over to the next business day(s).