



CYLINDER PICKUP REQUEST FORM

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Please fill out the information below and send back via email to:
cylinderpickups@concordegas.com

Today's Date: _____

Requested Pick-up Date: _____
(Requested date is subject to change due to carrier availability)

Pickup Location and Site Contact

1st Contact: _____ Title: _____
Phone Number: _____ Email: _____
2nd Contact: _____ Title: _____
Phone Number: _____ Email: _____
Company Name: _____ Substation Name: _____
Address - Street: _____ City: _____ State: _____ Zip Code: _____
Hours of Operation: _____ Unmanned: ☐

Pickup Load Summary

No. of Cylinders: _____ No. of Tonner Tanks: _____
Skid Type & Quantity: Wooden Pallet _____ Concorde Metal Rack _____ Customer Rack _____ Other: _____
Total Skid Quantity (All Types): _____ Total Weight (lbs): _____ Type of Gas: SF6 ☐ CF4 ☐ Other: _____

Cylinder Return and Service Instructions

Are these cylinders being returned to Concorde permanently? Yes ☐ No ☐

If the cylinders need to be returned to you, please choose which service(s) is needed:

☐ Swap Full Cylinders ☐ Test Gas - Laboratory Analysis ☐ Equipment Disposal
☐ Swap Empty Cylinders ☐ SO2 Disposal

Other: _____

Pickup Readiness

Does each cylinder have a green
non-flammable label?

Yes ☐ No ☐

Onsite Loading Capabilities:

☐ Dock
☐ Forklift
☐ Other

Requested Loading Assistance:

☐ Lift Gate
☐ Pallet Jack

Terms

- **Shipping Requirements:** All cylinders must be palletized or secured in a rack prior to shipment. Palletized shipments must have little to no overhang, or carriers may refuse pickup.
- **Freight Charges:** Concorde will cover return freight for the collection of four (4) or more empty cylinders within the contiguous U.S. For three or fewer cylinders, or for cylinders on rental, the customer is responsible for freight charges.
- **Pickup Timing:** Pickups are typically scheduled for the afternoon. If extended hours are not available, pickup may roll to the next business day.
- **Payment:** Payment is required in advance via credit card or approved purchase order. Pickup will be scheduled once payment is received.
- **Service Orders:** If cylinders or gas require service, a quote will be provided. Payment must be received prior to shipment.