



CYLINDER PICKUP REQUEST FORM

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Please fill out the information below and send back via email to:
cylinderpickups@concordegas.com

Today's Date: _____

Requested Pick-up Date: _____
(Requested date is subject to change due to carrier availability)

Pickup Location and Site Contact

1st Contact: _____ Title: _____
 Phone Number: _____ Email: _____
 2nd Contact: _____ Title: _____
 Phone Number: _____ Email: _____
 Company Name: _____ Substation Name: _____
 Address - Street: _____ City: _____ State: _____ Zip Code: _____
 Hours of Operation: _____ Unmanned:

Pickup Load Summary

No. of Cylinders: _____ No. of Tonner Tanks: _____
 Skid Type & Quantity: Wooden Pallet _____ Concorde Metal Rack _____ Customer Rack _____ Other: _____
 Total Skid Quantity (All Types): _____ Total Weight (lbs): _____ Type of Gas: SF6 CF4 Other: _____

Cylinder Return and Service Instructions

Are these cylinders being returned to Concorde permanently? Yes No

If the cylinders need to be returned to you, please choose which service(s) is needed:

Swap Full Cylinders Test Gas - Laboratory Analysis Equipment Disposal
 Swap Empty Cylinders SO2 Disposal

Other: _____

Pickup Readiness

Does each cylinder have a green non-flammable label?
 Yes No

Onsite Loading Capabilities:

Dock
 Forklift
 Other

Requested Loading Assistance:

Lift Gate
 Pallet Jack

- Terms**
- **Shipping Requirements:** All cylinders must be palletized or secured in a rack prior to shipment. Palletized shipments must have little to no overhang, or carriers may refuse pickup.
 - **Freight Charges:** Concorde will cover freight for pickups of four or more cylinders. For three or fewer cylinders, or for cylinders on rental, the customer is responsible for freight charges.
 - **Pickup Timing:** Pickups are typically scheduled for the afternoon. If extended hours are not available, pickup may roll to the next business day.
 - **Payment:** Payment is required in advance via credit card or approved purchase order. Pickup will be scheduled once payment is received.
 - **Service Orders:** If cylinders or gas require service, a quote will be provided. Payment must be received prior to shipment.